Community Committee

Leeds CITY COUNCIL

Report of: The South East Area Leader

Report to: Outer East Community Committee (Cross Gates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)

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Date: Tuesday 19 June 2018 **For Decision**

Outer East Community Committee Delegated Budgets Report

Purpose of report

1. This report seeks to provide Members with:
   a) An update on the outer east budget position
   b) A review the minimum conditions, as set out in paragraph 8 of this report
   c) An update on the Wellbeing revenue projects and budget position (Table 1)
   d) An update on the Wellbeing revenue projects approved by DDN since the last meeting (paragraph 15)
   e) Wellbeing revenue proposals for consideration and approval (paragraphs 16-25)
   f) An update on Youth Activities Fund projects and budget position (Table 2)
   g) An update on the Youth Activity Fund projects approved by DDN since the last meeting (paragraph 30)
   h) YAF proposals for consideration and approval (paragraphs 31-36)
   i) An update on the Wellbeing capital projects and budget position (Table 3)
   j) An update on the Wellbeing capital projects approved by DDN since the last meeting (paragraph 39)
   k) Wellbeing capital proposals for consideration and approval (paragraph 40)
   l) An update on the Community Infrastructure Levy (CIL) Neighbourhood Fund (paragraphs 41-45)
   m) CIL proposals for consideration and approval (paragraph 46)
   n) An update on the Small Grants Budget (paragraph 48)
   o) An update on the details of the Community Skips Budget (paragraph 49)

Background information

2. Each Community Committee has been allocated a Wellbeing Budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support social, economic and environmental wellbeing of the area

and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.

3. Delegated budgets cannot be approved retrospectively. An application form must be submitted and approved by the Community Committee before activities are completed or items are purchased.

4. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed application to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice following consultation with Members outside of the Community Committee cycle.

5. Members are reminded that the Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.

6. Members are reminded that projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation’s regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council’s Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

7. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

8. The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
    i. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

ii. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;

iii. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

9. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Main issues

Wellbeing Budget Position 2018/19

10. The revenue budget approved by Executive Board for 2018/19 is **£114,570.**

11. Table 1 shows a carry forward figure of £91,308 which includes underspends from projects completed in 2017/18 plus £77,684 allocated to projects which are not yet completed, which means there was £13,654 unallocated from the 2017/18 budget. The total amount of revenue funding available to the Community Committee for 2018/19 is therefore **£128,224**. Further information of the projects approved or ring-fenced is available on request.

12. **Table 1** shows a projection for current grant applications up to and including 8 June 2018 for consideration by the Community Committee.

13. It is possible that some of the projects in Table 1 may not use their allocated spend. This could be for several reasons including the projects no longer going ahead, the projects not taking place within the dates specified in the funding agreement or failure to submit monitoring and evaluation reports. Due to this, the final revenue balance may be greater than the amount specified.

14. The Community Committee is asked to note that a total of **£0** has been allocated from the Wellbeing revenue budget so far this financial year but there are £85,645 worth of proposed projects listed in Table 1, for consideration over paragraphs 16-25.

Table 1: Wellbeing Budget Delegation 2018/19 (revenue)

REVENUE WELL BEING BUDGET	**£**
Budget 2018/19	114,570
Add: Balance brought forward from 2017/18	91,308
Less: projects brought forward from 2017/18	77,654
TOTAL AVAILABLE FOR 2018/19	**128,224**

Area wide ring-fenced projects					
Small Grants	5,000				
Community Committee public engagement	2,000				
Tasking Team initiatives	5,000				
Skips for community clean-ups	3,000				
Total area wide ring-fenced projects	**15,000**				
Remaining balance split equally across the wards	**113,224**	**28,306**	**28,306**	**28,306**	**28,306**

		Ward Split			
PROJECTION **Ward Projects**		Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
CCTV monitoring costs (£1K per camera)	12,000	3,000	4,000	2,000	3,000
Christmas lights switch-on events, motifs & trees	34,118	14,158	11,462	8,025	473
Garforth NET – Lunch Club coordination	11,250		5,000	6,250	
Garforth NET – social isolation worker	11,250		5,000	6,250	
Village tidy up project in Allerton Bywater	1,000			1,000	
Halton Moor KICKS programme extension 18/19	16,000				16,000
Projected spend by ward	**85,618**	**17,158**	**25,462**	**23,525**	**19,473**
Overall projected spend: ring-fenced + ward projects	**100,618**				
Potential balances	**27,606**	**11,148**	**2,844**	**4,781**	**8,833**

Delegated Decision Notices (DDN)

15. The following revenue projects have been approved by DDN since the last meeting:
- Traffic Regulation Order in Garforth, £3,180
- Miners Welfare Hall heating system, Garforth, £2,335.50 (and also a capital contribution)
- Allotment container at St Benedict's in Garforth: £2,208
- MethleyFest 2018 in Methley: £6,568.50
- Embleton's playground in Methley: £5,000
- Five new litter bins in Halton: £1,050

Wellbeing revenue projects for consideration and approval

The following projects are presented for Members' consideration:

16. **Project title**: Small grants 2018/19
Name of Group or Organisation: Communities Team – South East
Total Project Cost: £5,000
Amount Requested from Delegated Budget: £5,000
Wards Covered: Cross Gates & Whinmoor, Garforth & Swillington; Kippax & Methley, Temple Newsam

Summary:
Available for community and voluntary groups via an application process, these grants which are up to £500 and considered on a first come first served basis, come with guidance notes as to what can and can't be funded. The level of this budget remains the same as last year at £5,000.

Community Committee Plan Priorities/Objectives:
This could work towards any of the Committees priorities.

17. **Project title**: Community Committee public engagement 2018/19
Name of Group or Organisation: Communities Team – South East
Total Project Cost: £2,000
Amount Requested from Delegated Budget: £2,000
Wards Covered: Cross Gates & Whinmoor, Garforth & Swillington; Kippax & Methley, Temple Newsam

Summary:
A £2,000 budget assigned for anything related to public engagement eg room hire, refreshments for meetings, printing of fliers / banners for advertising purposes. This is a reduction from £3,000 in the 2017/18 financial year.

Community Committee Plan Priorities/Objectives:
This could work towards any of the Committees priorities.

18. **Project title**: Tasking Team initiatives 2018/19
Name of Group or Organisation: Communities Team – South East
Total Project Cost: £5,000
Amount Requested from Delegated Budget: £5,000
Wards Covered: Cross Gates & Whinmoor, Garforth & Swillington; Kippax & Methley, Temple Newsam

Summary:
As in 2017/18 we propose a £5,000 budget be set aside as a 'reactive' pot that the Tasking Teams can dip into for small projects which work to tackle the crime and grime issues across outer east. This budget would be split equally over the four wards, but as there are only three Tasking Teams covering the area it would breakdown as follows:

- Cross Gates & Whinmoor ward TT £1,250
- Temple Newsam ward TT £1,250
- Villages TT (covering Garforth & Swillington / Kippax & Methley wards) £2,500

Community Committee Plan Priorities/Objectives:
Best City for Communities: Neighbourhoods in Outer East are clean and attractive.
Residents in Outer East are safe and feel safe.

19. **Project title**: Skips for community clean-ups 2018/19
Name of Group or Organisation: Communities Team – South East
Total Project Cost: £3,000
Amount Requested from Delegated Budget: £3,000
Wards Covered: Cross Gates & Whinmoor, Garforth & Swillington; Kippax & Methley, Temple Newsam

Summary:
As in 2017/18 we propose a £3,000 budget be established so that community groups eg local In Bloom groups, or collections of residents in a particular neighbourhood, can clean and dispose of litter / waste from public land, which would exclude allotments. We envisage the budget will be used on skip hire (currently £166.67 per skip, with an additional £25 if it is to be placed on the highway) or purchase of 'clean-up' materials such as hi-viz jackets, gloves and litter picking sticks. This budget would also be on a first come first served basis, and applicants will be required to fill in a brief order form and supply us with photographic evidence (before / during / after shots) so we can further promote the scheme via the Committee social media channels.

Community Committee Plan Priorities/Objectives:
Best City for Communities:
- Neighbourhoods in Outer East are clean and attractive
- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods

20. **Project title**: CCTV monitoring costs 2018/19
Name of Group or Organisation: LCC LeedsWatch
Total Project Cost: £12,000
Amount Requested from Delegated Budget: £12,000
Wards Covered: Cross Gates & Whinmoor, Garforth & Swillington; Kippax & Methley, Temple Newsam

Summary:
The historical cost of the 12 Community Committee CCTV cameras was £33,091 covering the electricity supply, BT line rental and LCC maintenance / monitoring costs. Executive Board agreed that only the monitoring costs of £1,000 per camera should now be passed on to the relevant Committees. Different wards have different numbers of cameras meaning the costs are now as follows:
Cross Gates & Whinmoor: 2 cameras in Cross Gates and one in Whinmoor = £3,000
Garforth & Swillington ward: 2 cameras in Garforth and 2 in Swillington = £4,000

Kippax & Methley ward: 2 cameras in Kippax = £2,000
Temple Newsam ward: 1 camera in Whitkirk and 2 cameras in Halton = £3,000

Community Committee Plan Priorities/Objectives:

- Best City for Communities:
- Residents in Outer East are safe and feel safe

21. **Project title**: Christmas in Outer East Leeds
Name of Group or Organisation: LCC Communities Team - South East
Total Project Cost: £34,117.19
Amount Requested from Delegated Budget: £34,117.19
Wards Covered: Cross Gates & Whinmoor, Garforth & Swillington; Kippax & Methley, Temple Newsam

Summary:
Continuing the annual celebrations with festive lights, Christmas trees and community switch-on events, with the events being coordinated by the Breeze Team. The £34,117.19 anticipates a 10% increase on 2017 costs. The breakdown per ward would be as follows:

- Cross Gates & Whinmoor: £14,158.10
- Garforth & Swillington £11,461.59
- Kippax & Methley £8,024.50
- Temple Newsam £473

Community Committee Plan Priorities/Objectives:
Best City for Business: Support work that helps town and district centres remain commercially active and vibrant
Best City for Communities: Communities are empowered and engaged. People get on well together

22. **Project title**: Social isolation worker (12 month extension)
Name of Group or Organisation: Garforth Neighbourhood Elders Team
Total Project Cost: £25,000
Amount Requested from Delegated Budget: £12,500
Wards Covered: Garforth & Swillington; Kippax & Methley

Summary:
To part-fund a worker for a further 12 months of the service to make links and engage with the 30% socially isolated older people in the Garforth & Swillington and Kippax & Methley wards. £5,000 from the Garforth & Swillington ward and £6,250 from the Kippax & Methley ward. (Garforth NET to cover the other £13,750)

Community Committee Plan Priorities/Objectives:
Best City for Health and Wellbeing: residents in outer east are enabled to participate in local community activities.

23. **Project title**: Luncheon Club Coordinator (12 month extension)
Name of Group or Organisation: Garforth Neighbourhood Elders Team
Total Project Cost: £25,000
Amount Requested from Delegated Budget: £12,500
Wards Covered: Garforth & Swillington; Kippax & Methley

Summary:
To provide a further 12 months of the service to part-fund a worker to coordinate the 13 luncheon clubs across the Garforth & Swillington and Kippax & Methley wards. £5,000 from the Garforth & Swillington ward and £6,250 from the Kippax & Methley ward. (Garforth NET to cover the other £13,750)

Community Committee Plan Priorities/Objectives:
Best City for Health and Wellbeing: residents in outer east are enabled to participate in local community activities.

24. **Project title**: Allerton Bywater village tidy project
Name of Group or Organisation: Allerton Bywater Parish Council
Total Project Cost: £1,000
Amount Requested from Delegated Budget: £1,000
Wards Covered: Kippax & Methley

Summary:
More than a community clean-up, the parish council employs a worker to keep the village tidy all year over and above the Service Level Agreements in place with LCC. These jobs generate waste and there isn't a mechanism for removing the waste from the village. The proposal is to fund six skips over the 2018/19 financial year as and when required, with an evaluation report in March 2019.

Community Committee Plan Priorities/Objectives:
Best City for Communities:
- Neighbourhoods in Outer East are clean and attractive
- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods

25. **Project title**: Halton Moor KICKS extension (Aug 2018 – March 2019)
Name of Group or Organisation: Leeds Utd Foundation
Total Project Cost: £63,393.32
Amount Requested from Delegated Budget: £16,000
Wards Covered: Temple Newsam

Summary:
Following the success of the two Friday evening football sessions leading to the activity being constantly over-subscribed, the offer was increased to seven days a week and it continues to thrive, bringing children and young people from across the estate together to play football at Meadowfield Primary School, thus leading a more active and healthy lifestyle and not engaging in ASB.

Community Committee Plan Priorities/Objectives:
Best City for Children & Young People: Provide a range of activities for young people across the Outer East
Best City for Health & Wellbeing: Residents in Outer East are active and healthy
Best City for Communities:

- Residents in Outer East have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

Youth Activities Fund position

26. The Youth Activities Fund (YAF) approved by Executive Board for 2018/19 is **£52,010.** Table 2 shows a carry forward figure of £20,442 which includes underspends from projects completed in 2017/18 and £11,978 allocated to projects but not yet completed. The total amount of YAF available to the Community Committee for 2018/19 is therefore **£60,474.**

27. Members are reminded that the budget is split by the number of children and young people per ward and is as follows: Cross Gates & Whinmoor 25.8%; Garforth & Swillington 22.9%; Kippax & Methley 25.7%; Temple Newsam 25.6%

28. Applications to Round 1 of the 2018/19 budget came to £51,449.33

29. **Table 2** shows a snapshot of what the budget would look like if all of the projects received were to be approved by the Community Committee from the 2018/19 budget. Funding round 2 is currently open for activities taking place between 3 September 2018 and 31 March 2019.

Table 2: Youth Activities Fund Budget Delegation 2018/19

	Total Allocation	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Budget 2018/19	52,010				
Carried forward from 2017/18	20,442				
Less projects carried forward from 2017/18	11,978				
Total available budget for 2018/19	**60,474**	**15,602.29**	**13,848.55**	**15,541.82**	**15,481.34**
Projects 2018/19:					
(DDN) Brigshaw Cluster – summer activities	855.00			855.00	
Youth Service - Cross Gates & Whinmoor	8,430.00	8,430.00			
Youth Service - Garforth & Swillington	6,054.80		6,054.80		
Youth Service - Kippax & Methley	6,054.80			6,054.80	
Youth Service - Temple Newsam	8,430.00				8,430.00
Out of School Activities Team - Garforth mini breeze	2,750.00		2,750.00		
Leeds Rhinos Foundation	10,000.00	2,500.00	2,500.00	2,500.00	2,500.00
DJ School UK	3,045.00		1,522.50	1,522.50	
Breeze Bonanza funday at John Smeaton Leisure Centre	3,618.73	3,618.73			
Heads Together - Next Generation 2018	2,211.00	1,053.56			1,157.44
Total Spend Against Projects	51,449.33	15,602.29	12,827.30	10,932.30	12,087.44
Remaining Balance per ward	**9,024.67**	**0**	**1,021.25**	**4,609.52**	**3,393.90**

Youth Activity Fund Delegated Decision Notices (DDN)

30. The following YAF projects have been approved by DDN since the last meeting:
    - Brigshaw Cluster – summer activities £855

    The following YAF projects are presented for Members' consideration**.** All of them have the same Community Committee Plan Priority / Objective of:
    - Best City for Children & Young People: Provide a range of activities for young people across the Outer East

31. **Project title**: Youth Service activities for outer east Leeds 2018/19
    Name of Group or Organisation: LCC Youth Service
    Total Project Cost: £28,969.60
    Amount Requested from Delegated Budget: £28,969.60
    Wards Covered: All four

    Summary:
    The local Youth Service team would like to continue to run a variety of activities and trips across the school holidays between through 2018 to Easter 2019. Examples would include local inflatable fun days, go karting, ice-skating, coach trips to theme parks, Blackpool Pleasure Beach and Doncaster Dome. Amounts requested per ward are:
    - Cross Gates & Whinmoor £8,430
    - Garforth & Swillington £6,055
    - Kippax & Methley £6,055
    - Temple Newsam £8,430

32. **Project title**: Garforth miniBreeze
    Name of Group or Organisation: LCC - Out of School Activities Team
    Total Project Cost: £3,600
    Amount Requested from Delegated Budget: £2,750
    Wards Covered: Garforth & Swillington

    Summary:
    The last miniBreeze at Garforth Academy was the best attended miniBreeze ever. The Out of School Team would like to replicate this inflatable fun session again on 24 Aug 2018. The academy is contributing the balance along with free venue hire.

33. **Project title**: Rhinos Roar summer camps
Name of Group or Organisation: Leeds Rhinos Foundation
Total Project Cost: £16,120
Amount Requested from Delegated Budget: £10,000
Wards Covered: all four

Summary:
Following the success of the multi-sport and dance camps over the last two years with all of the 408 places being taken up, the LRF would like to run the four 4-day sports camps again, with one in each ward (venues to be confirmed, but likely to be at the local high schools again), 9:30am-3:30pm. The grant would be split equally as £2,500 per ward. Participating in a 4-day camp would cost each participant £15.

34. **Project title**: Urban Arts Workshops
Name of Group or Organisation: DJ School UK
Total Project Cost: £3,045
Amount Requested from Delegated Budget: £3,045
Wards Covered: Garforth & Swillington / Kippax & Methley

Summary:
DJ School Uk has run successful urban arts workshops (DJing, rapping/beatboxing and breakdancing) in the Cross Gates & Whinmoor and Temple Newsam wards and would like to offer these activities across the other two wards. There will be 15 places per workshop and the nine 2 hour workshops will aim to:

- develop artistic and creative skills and learn about other art forms
- work with others and be supported artistically to try new ideas, concepts and techniques
- teach about the demands in art forms
- let young people enjoy themselves and take part in positive and inspirational activities plus meet new people in their community

35. **Project title**: Breeze bonanza funday at John Smeaton Leisure Centre
Name of Group or Organisation: The Breeze Projects and Events Team
Total Project Cost: £4,759.59
Amount Requested from Delegated Budget: £3,618.73
Wards Covered: Cross Gates & Whinmoor

Summary:
To hold an event 12-4pm on Sat 28 July 2018 at John Smeaton Leisure Centre and John Smeaton playing fields. The afternoon would include physical and artistic activities:
Zorb Balls, Superdome Bouncy Castle, Jungle Gym, Demolition Ball, Pillow Wars, Obstacle Course, two Marquees for an arts workshops provided by the Youth Service and a radio workshop from East Leeds FM. John Smeaton Sports Centre would provide a range of sports activities.

The event hopes to attract 200-300 local people and activities would be free of charge.

36. **Project title**: Next Generation 2018
Name of Group or Organisation: Heads Together
Total Project Cost: £9,301
Amount Requested from Delegated Budget: £2,211
Wards Covered: Cross Gates & Whinmoor

Summary:

Theatre course: weekly for 8 weeks, 2 hours per week
Drama writing course: weekly for 8 weeks
Broadcast sessions: weekly for 4 weeks leading up to running an internet and FM broadcast from 29 July – 5 August 2018.
Inclusive Summer Music Project: Following demand from our Hearing Impaired, Visually Impaired and able bodied participants, we will be running an inclusive music project 20-24 Aug – a music project where visually impaired and hearing impaired participants are assisted by hearing and sighted young people from Outer East Leeds.

It is anticipated that a total of 50 young people will sign up to these activities and half of them will be from outer east Leeds.

Capital Budget

37. Community Committees receive a proportion of the capital receipt from Council assets, some of which goes towards Ward Based Initiatives and 5% is top sliced, shared amongst Community Committees and split equally across the four outer east wards.

38. Capital injections, as part of the receipts, are updated every six months. Therefore, including projects allocated and processed by DDN, the Outer East Community Committee has an available capital budget of **£48,000.00** over the next 3 years. Approved projects now total £32,287 leaving a remaining balance of **£15,713**. Members are asked to note the capital allocation broken down by ward as summarised in **Table 3** overleaf:

Table 3: Capital Budget Delegation 2016-2019

	Ward split			
	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Allocation (£)	12,000	12,000	12,000	12,000
Approved projects:				
New signs for Swarcliffe Community Centre	900			
Bollards at Southwood Crescent, Swarcliffe	2,500			
Multi Use Gamers Area in Micklefield			1,500	
Skatepark in Kippax			1,500	
Resurfacing PRoW in Whitkirk				7,500
Mark Jones memorial bench, Swarcliffe	1,085			
Garforth Guides storage container		2,376		
Whinmoor CCTV (contribution)	2,122			
Manston Lane SID, Cross Gates	3,180			
Miners Welfare Hall heating system, Garforth		9,624		
Total approved projects by ward	9,787	12,000	3,000	7,500
Remaining balance by ward	**2,213**	**0**	**9,000**	**4,500**

Capital Projects approved by DDN since the last meeting

39. The Community Committee is asked to note that the following projects were approved via DDN since the last meeting:
    - Manston Lane Speed Indicator Device, Cross Gates, £3,180
    - Miners Welfare Hall heating system, Garforth, £9,624 (also a revenue contribution)

The following capital project is presented for Members' consideration**.**

40. **Project title**: Litter bins and grit bins in Cross Gates & Whinmoor ward, Kippax & Methley ward and Temple Newsam ward
    Name of Group or Organisation: Communities Team – South East
    Total Project Cost: £4,203
    Amount Requested from Delegated Budget: £4,203
    Wards Covered: Cross Gates & Whinmoor / Kippax & Methley / Temple Newsam

    Summary:
    Every year we receive requests for litter bins and grit bins in various locations not covered by the LCC Highways / Locality Team contracts. A litter bins cost £210 and a grit bins preloaded with salt is £175.19
    A allocation of £1,401 per ward is proposed to cover such requests for each of these three wards, with locations to be agreed with the respective ward councillors.

    Community Committee Plan Priorities/Objectives:
    Best City for Communities: Neighbourhoods in Outer East are clean and attractive

Community Infrastructure Levy (CIL) Neighbourhood Fund

41. On 21 October 2015 the Council's Executive Board approved a process for the allocation of CIL in Leeds. Planning applications approved prior to 6 April 2015 did not qualify for a CIL contribution.

42. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable or with the local Community Committee, and spend is decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund.

43. In Outer East this means that the money for Swillington & Great/Little Preston, and villages in the Kippax & Methley ward go to and will be administered by the respective parish councils, whereas monies for Cross Gates & Whinmoor ward, Garforth town and the Temple Newsam ward will be administered by Communities Team - South East on behalf of the Outer East Community Committee. It is recommended that the neighbourhood which generates the CIL should benefit from the money.

44. CIL money is to be considered the same way as Well-being capital funds and should be spent on improvements to local infrastructure. Suggestions for projects are welcomed.

45. The Community Committee is asked to note that as of Dec 2017 there is **£23,174.56** payable to the Outer East Community Committee, with **£15,400.64** currently available to spend. Current / future budgets are broken down as follows:
    - Cross Gates & Whinmoor ward has **£11,181.91**
    - Garforth has **£4,017.73**
    - Temple Newsam ward will have **£7,974.92** when the Cartmell Drive development money is paid

CIL projects for consideration

46. **Project title**: Grit bins and litter bins for Garforth
    Name of Group or Organisation: Communities Team – South East
    Total Project Cost: £1,155.57
    Amount Requested from Delegated Budget: £1,155.57
    Wards Covered: Garforth & Swillington

    Summary:
    Several residents have highlighted a need for litter bins and grit bins in various locations which are not covered by the LCC Highways / Locality Team contracts.
    A litter bins cost £210 and a grit bins preloaded with salt is £175.19
    Locations:
    - Litter bins at Nanny Goat Lane, Rowan Place ginnel and the Bluebell estate (by the water tower): £210 each
    - Grit Bins at Richmond Way, Ashlea Close, Oak Grove: £175.19 each

    This would reduce the CIL balance to £2,862.16

    Community Committee Plan Priorities/Objectives:
    Best City for Communities: Neighbourhoods in Outer East are clean and attractive

Small grants update

47. The following table details the Outer East Small Grants approved so far this financial year. Of the £5,000 ring-fenced budget, £0 has been approved so far, leaving **£5,000** available.

Project	Total amount	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Spend per ward					

Community skips update

48. A maxi skip still costs £166.67 and if it is to be placed on a public highway it also attracts a permit charge of £25. The following table details the skips approved so far this financial year. Of the **£3,000** ring-fenced for community skips, the Outer East Community Committee has approved **£166.67**, leaving a balance of **£2,833.33** available to spend. Members are asked to note the community skips allocation broken down by ward, summarised below:

Group / location	Approved amount	Cross Gates & Whinmoor	Garforth & Swillington	Kippax & Methley	Temple Newsam
Garforth Gala – Aug 2018	166.67		166.67		
Spend per ward	166.67	0	**166.67**	0	0

Conclusion

49. The report provides up to date information on the Community Committee's Delegated Budget position.

Recommendations

50. Members are asked to:
   a) Review the minimum conditions as set out in paragraph 8 of this report.
   b) Note the details of the Wellbeing revenue projects and budget position (Table 1)
   c) Note the Wellbeing revenue projects approved by DDN since the last meeting (paragraph 15)
   d) Consider and approve the Wellbeing revenue proposals (paragraphs 16-25)
   e) Note the details of Youth Activities Fund projects and budget position (Table 2)
   f) Note the Youth Activity Fund projects approved by DDN since the last meeting (paragraph 30)
   g) Consider and approve the Youth Activity Fund proposals (paragraphs 31-36)
   h) Note the details of the Wellbeing capital projects and budget position (Table 3)
   i) Note the wellbeing capital projects approved by DDN since the last meeting (paragraph 39)
   j) Consider and approve the wellbeing capital proposals (paragraph 40)
   k) Note the Community Infrastructure Levy (CIL) Neighbourhood Fund update (paragraphs 41-45)

l) Consider and approve the CIL Neighbourhood Fund proposal (paragraph 46)
m) Note the details of the Small Grants Budget (paragraph 48)
n) Note the details of the Community Skips Budget (paragraph 49)